

Down-To-Earth (Vic) Cooperative Society Limited

ConFest Committee

Minutes

**Date:** 13<sup>th</sup> June, 2019  
**Scheduled Start:** 7.30 PM  
**Venue:** Ceres Learning Centre, Lee St East Brunswick  
**Audio:** <http://dte.org.au/audiominutes>  
**Register on line:** <https://dte.coop/live.meeting>  
**Zoom Connect:** <https://dte.coop/to/zoom>  
**Phone Connect:** (02) 8015 2088 Meeting ID Number 2362803611

#	Item	Raised by:																								
1	<b>Acknowledge, and pay respect, to the traditional owners and ongoing custodians of the land</b>																									
	We gather on the land of the people of the Kulin nation. We pay our respects to Elders past, present and emerging.																									
2	<b><u>Meeting Started</u></b>	<i>Procedural</i>																								
	<b>7.30 PM</b>																									
3	<b><u>Meeting coordinators</u></b>	<i>Procedural</i>																								
	<ol style="list-style-type: none"> <li>1. <b>Chairperson:</b> Tania Morsman</li> <li>2. <b>Minute Keeper:</b> Coral Larke</li> <li>3. <b>Host:</b> Ceres</li> </ol>																									
4	<b><u>Attendance</u></b>	<i>Procedural</i>																								
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Brock Elisa</td> <td style="width: 50%;">Reid John</td> </tr> <tr> <td>Cruise David</td> <td>Reid Darrell</td> </tr> <tr> <td>Flynn John</td> <td>Ryan Darryle</td> </tr> <tr> <td>Fitzpatrick Skye Larke Coral</td> <td>Schwarz Marty</td> </tr> <tr> <td>Gregory Steve (Scouse)</td> <td>Shapiro Kate</td> </tr> <tr> <td>Higgins Ray</td> <td>Tippett Peter</td> </tr> <tr> <td>Hunt Lindy</td> <td>Tucker Colleen</td> </tr> <tr> <td>Michelle Baker</td> <td>Tunney Kristen</td> </tr> <tr> <td>Macpherson Robin</td> <td>Waldram Grant</td> </tr> <tr> <td>Matthews Malcolm</td> <td>Wells Jack</td> </tr> <tr> <td>Morsman Tania</td> <td>Wilson Chris</td> </tr> <tr> <td>Pitt Trevor</td> <td></td> </tr> </table>	Brock Elisa	Reid John	Cruise David	Reid Darrell	Flynn John	Ryan Darryle	Fitzpatrick Skye Larke Coral	Schwarz Marty	Gregory Steve (Scouse)	Shapiro Kate	Higgins Ray	Tippett Peter	Hunt Lindy	Tucker Colleen	Michelle Baker	Tunney Kristen	Macpherson Robin	Waldram Grant	Matthews Malcolm	Wells Jack	Morsman Tania	Wilson Chris	Pitt Trevor		
Brock Elisa	Reid John																									
Cruise David	Reid Darrell																									
Flynn John	Ryan Darryle																									
Fitzpatrick Skye Larke Coral	Schwarz Marty																									
Gregory Steve (Scouse)	Shapiro Kate																									
Higgins Ray	Tippett Peter																									
Hunt Lindy	Tucker Colleen																									
Michelle Baker	Tunney Kristen																									
Macpherson Robin	Waldram Grant																									
Matthews Malcolm	Wells Jack																									
Morsman Tania	Wilson Chris																									
Pitt Trevor																										
5	<b><u>Confirmation of 5<sup>th</sup> May, 2019 minutes</u></b>	<i>Procedural</i>																								
	<b>Correction:</b> <ol style="list-style-type: none"> <li>1. Item 5 date should be 11<sup>th</sup> April, 2019</li> <li>2. Purple Wrist Band issue was not recorded</li> </ol> <b>Minutes dated 9<sup>th</sup> May, 2019 Moved with corrections Trevor Pitt Seconded Scouse PBC</b>																									
6	<b><u>Matters Arising</u></b>	<i>Procedural</i>																								

	Check minutes audio to ascertain if directors said that they will discuss amongst themselves the issue of the symbolic purple bands being removed from the ConFest Info Tent.	<b>Action Item</b> Trevor Pitt
<b>7</b>	<b><u>Correspondence</u></b>	
<b>8</b>	<b><u>Action Tasks</u></b>	
		<a href="#">NO PROGRESS</a> <a href="#">WORK IN PROGRESS</a> <a href="#">COMPLETE ☺</a> <a href="#">NO LONGER</a> <a href="#">RELEVANT</a> <a href="#">TAKEN OVER BY</a>
<b>9</b>	<b>Officers for ConFest Committee</b>	<i>Scouse</i>
	<p><b>Agenda details:</b> CC require Officers to liaise between the Membership and the Board and also to delegate certain jobs to Members to carry out to ensure the smooth running and managing of ConFest into the future.</p> <p>Motion: That we appoint 2 or 3 officers to fulfil the above role.</p> <p><b>Discussion:</b> Concern about the proposal due to the hierarchical concept of officers. That DTE needs more people doing the actual work as opposed to people telling others what to do.</p>	<p><b>Moved</b> Scouse  <b>Seconded</b> David Cruise  <b>Withdrawn</b></p>
<b>10</b>	<b>CC Secretariat</b>	
	<p><b>Motion:</b> To form a new group called the Secretariat group who coordinate the administrative work of the CC</p> <p><b>Action Task:</b> Tania Morsman will work to help get this started.</p>	<p><b>Moved</b> Kate Shapiro  <b>Seconded</b> Lindy Hunt PBC</p>
<b>11</b>	<b>First Aid &amp; Emergency Services Hub budgets</b>	<i>Kate &amp; Mike</i>
	<p><i>Put forward 11<sup>th</sup> June, 2019 in Sharepoint</i></p> <p><b>Agenda details:</b></p> <ol style="list-style-type: none"> <li>1. Release of \$6,000 approved last year for first aid education budget</li> <li>2. \$2485 Secure storage for Emergency Services</li> <li>3. \$1600 Computer equipment</li> <li>4. \$1542 (FY 19/20) Operating budget further budgets to follow for completion of roofing, moving, site works, containers for emergency services as approved previously last year and festival.</li> </ol> <p><b>Motion:</b> That the above motions are approved.</p>	<p><b>Moved</b> Kate Shapiro  <b>Seconded</b> Tania Morsman  <b>Motion failed.</b></p>
<b>12</b>	<b><u>Extend meeting by 30 minutes</u></b>	<i>Procedural</i>
	10.30 PM <b>Motion:</b> Extend meeting to 11 PM	<p><b>Moved</b> Tania Morsman  <b>Seconded</b> Kate Shapiro PBC</p>
<b>13</b>	<b><u>Fire suppression 44 gallon drums.</u></b>	<i>Coral Larke</i>
	<p><b>Agenda details:</b> ConFest '19: Many of the 44 gallon drums are rusted through and were spread throughout the site, usually they are filled with water, however, due to a break down in workflow procedures they were not filled as customary. A poor outcome was that patrons used them for garbage and this is still on site.</p> <p><b>Motion:</b> That new drums are purchased for fire suppression and that they are kept under cover when not in use to save them from rusting.</p>	<i>Deferred</i>
<b>14</b>	<b><u>Carried Resolutions</u></b>	<i>Procedural</i>
	<p><b>Motion:</b> To form a new group called the CC Secretariat group who coordinate the administrative work of the CC</p>	<p><b>Moved</b> Kate Shapiro  <b>Seconded</b> Lindy Hunt PBC</p>
<b>15</b>	<b><u>Next Meeting Date &amp; Time Confirmation</u></b>	<i>Procedural</i>

<b>16</b>	<b><u>Meeting Ended</u></b>	<i>Procedural</i>
	11 PM	